


<div><div><div>Key to Programme</div><div>Priority</div><div>Education</div></div><div><div>Project</div><div>Workstream</div></div></div> <div><div>LEEDS PALLIATIVE CARE NETWORK</div><div>PROGRAMME OVERVIEW 2024 / 2025</div></div> <div></div>				
Objective:	To capture progress of the LCPN projects and work during 2024 - 2025 To enable monitoring of achievements and provide targeted support as required. To provide evidence of activity that supports achievement of the Outcomes set within the Leeds Palliative and End of Life Care Strategy 2021-2026 and by the EOL Board.	<div><div>Key to Progress Status</div><div><div>On track</div><div>On hold</div><div>Delayed</div><div>Off track</div></div></div>	<div><div>A Hurlow (Chair)</div><div>April 2024 -</div><div>March 2025</div></div>	
March 2025				
Project/workstream		Latest Update	Next Steps	Progress
<div><div>1 Improving Planning Ahead</div><div>Improve personalised approach to planning ahead through use of What Matters to Me, ReSPECT and EPaCCS</div><div>Objectives</div><div>1. Establish feasibility of shared palliative care view within Leeds/ WY&H Care Record</div><div>2. Complete evaluation of Planning Ahead (ReSPECT/EPaCCS) to inform further quality improvements required</div><div>3. Audit the number and quality of ReSPECT forms across care settings</div><div>4. Identify training needs to support Planning Ahead implementation</div><div>5. Develop and review the Planning Ahead (ReSPECT/EPaCCS) template</div><div>6. Seek patient and public involvement and feedback</div><div>7. Make available patient information about the ReSPECT process within Planning Ahead</div><div>8. Review 2021 national changes to EPaCCS</div><div>9. Raise awareness about Planning Ahead and ACP.</div><div>Project Lead: Sarah McDermott Exec Lead: Gill Pottinger</div><div>Strategy Outomes 1,4; EoL Board Outcome 1</div></div>		<div><div>Latest Update</div><div>Agreed with Megan Rowland to set up a Task & Finish Group to progress conversations regarding the Recovery Care Plan and ReSPECT. Exec Leads invited.</div><div>Earlier Updates</div><div>- SMC met with Megan Rowlands 3.9.24 – Recovery Plan is now live across Speciality and Integrated Medicine Clinical Service Unit at LTHT, and due for full rollout in LTHT early October. Developing a case for further development, including ReSPECT to share with City Digital Board on 18th Sept.</div><div>- Frailty work looking at possibility of read and write ReSPECT being available via Leeds Care Record. Linked to Home First programme.</div><div>- All Information Standards Actions now complete.</div><div>- Planning Ahead Task and Finish Group actions related to the new Information Standards reviewed 29.4.24.</div><div>- Easy read information for WMTM and ReSPECT added to Planning Ahead template</div><div>- Emergency Health Care plans for Seizure and Bleeding added to Planning Ahead template for community primary care and hospices.</div><div>- Delivering training for new community ReSPECT signatories.</div><div>- Sarah member of National ReSPECT Group.</div></div>	<div><div>Next Steps</div><div><div>Megan Rowland (MR) has produced a final report to take back to the Leeds Digital Board. The Board are supportive of proposals. MR plans to share the final version with LTHT partners /Recovery Group.</div></div></div>	on track
<div><div>1B Community / Citywide ReSPECT Audit</div><div>Objectives</div><div>1. Commission UoL / AUPC to undertake Audit</div><div>2.Audit to include Quantitative and Qualitative Analysis of community ReSPECT data</div><div>3.Audit to include patient experience from any citywide providers</div><div>Project Leads: Sarah McDermott & Matthew Allsop Exec Lead: Gill Pottinger</div><div>Strategy Outomes 1,4; EoL Board Outcome 1</div></div>		<div><div>Latest Update</div><div>Key timescales proposed by MA:</div><div><div>Dec – Jan – preliminary analysis of ReSPECT data</div><div>Jan / Feb launch survey*</div><div>Feb / March analyse survey data</div><div>April / May – in-person interviews/focus groups</div><div>June / July – write and submit the final report</div></div><div>*subject to system pressures</div><div>MA, JB met with SMcD on 5/9 to update. They are exploring possible options around professionals and patient feedback and likely to apply for ethics approval when methodology determined – this has been challenging in the LTHT work. Data analysis should be ok to classify as a service development.</div></div>	<div><div>Next Steps:</div><div>Planning ahead data:</div><div><div>Matthew is still awaiting the data to analyse. Will contact Susheel and Martel to progress. Matthew expects to receive the data in the coming weeks.</div><div>The analysis will run into early next year.</div><div>ICD ten codes are being used around classification of disease so should provide better information around palliative diagnosis e.g. and inform whether disease impacts on opportunities for advance care planning /people who died suddenly will be easier to exclude.</div></div><div>The survey of staff and patients around ReSPECT process and experience:-</div><div><div>The professionals survey will be drafted in the next few weeks and shared with Gill and Sarah for comment.</div><div>A decision has been made to seek ethics approval so this will not be ready to go live this side of Christmas as planned – survey and ethics proposal to be shared with Gill and Sarah for comment</div><div>Gill has provided contacts for LCD (Dawn Harvey) and Primary Care (Sue Wilkinson re the Frailty team).</div><div>SMc will consider LCH teams e.g. options include palliative care leads, community matrons, DNs and some specialist services.</div><div>The survey could be followed up for a more focussed discussion – this option to be included on the survey.</div><div>Some patients could be identified via the Frailty team – Matthew considering implications etc.</div></div></div>	delayed

<p>2 Timely Recognition of EOL To develop an early identification tool for patients approaching the end of life to use in primary care in Leeds</p> <p>Objectives:</p> <ol style="list-style-type: none">1. Secure funding to support the project2. Establish working group3. Agree resources required – Exec Lead, GP clinical leads, academic evaluation, data quality4. Gain agreement to undertake project from National EARLY Team5. Clarify scope, agree methodology and project plans6. Appoint GP’s to undertake project7. Agree PCN and practices that will be within initial project phase8. Review / Audit existing tool performance within Practices9. Modify Tool as required10. Test Modified Tool in same practices.11. Review and adjust as required12. Academic review of process, findings and report produced13. Agree next phase and roll out into Primary Care if tool effective and validated <p>Project Lead: Gill Pottinger Exec Lead: Gill Pottinger</p> <p>Strategy Outcome 2; Board Outcome 1</p>	<p>Latest Update:</p> <ul style="list-style-type: none">• Matthew Allsop shared the outline findings on the effectiveness of the tool with the Project Group on 17 December 2024. The tool did not perform well and based on the evidence presented, it was agreed that there is no value in developing the tool further.	<p>Next Steps:</p> <ul style="list-style-type: none">• Matthew Alsop to deliver final report on the findings by April 2025. Following this, options to advance this area of work to identified.	on track
<p>3 Respiratory /Breathlessness Pathway Provide a collaborative partnership forum for reviewing patient experience and care pathways for patients at end of life living with respiratory conditions and / or breathlessness and support quality improvements</p> <p>Objectives:</p> <ol style="list-style-type: none">1. Review existing Pathways and identify key issues2. Agree actions that can be undertaken to improve service3. Take actions as agreed4. Share updated service offers and referral routes5. Effectively share any amendments made, updated service specifications etc. <p>Project Lead: Alison Boland Exec Lead: Vicky Hogg</p> <p>Strategy Outcomes 3,6; Board Outcome 2</p>	<p>Latest Update:</p> <ul style="list-style-type: none">• The Palliative Oxygen Therapy (POT) Guidance is published on Leeds Health Pathway and the LPCN website.• A Leeds Breathlessness website has been developed on the external facing LTHT website for the public to access resources including patient information leaflets and respiratory breathlessness videos. It will also have an area for professionals which will link back to the LPCN website and respiratory guidance including the new Palliative Oxygen guidance. https://www.leedsth.nhs.uk/patients/resources/leeds-breathlessness-resources/	<p>Next Steps:</p> <ul style="list-style-type: none">• POT guidance - next steps are to consider the launch of the guidance and the education approach.• Opioids for Breathlessness in Advanced Disease – review to be led by Ash Birtles and dependent on MABEL study (yet to be published).• Guidance Review Due - Withdrawal of Ventilatory Support in Awake Patients – LTHT specific guidance and review to be led by Susie Gillon. SG is planning to reconvene a small working group to review data and the guidance to meet before the end of February.• Date of next meeting is 17 April 2025	on track
<p>4 Evidence into Practice / Research Overseeing the development, review, approval and dissemination of clinical guidelines relevant to palliative and end of life care</p> <p>Objectives:</p> <ol style="list-style-type: none">1. To encourage adoption across Leeds of the guidelines produced and agreed2. Share the learning from clinical audits undertaken locally3. Consider research findings and incorporate into best practice where appropriate.4. Maintain Guideline Tracker5. Invite academic colleagues from UoL to discuss research <p>Project Lead: Chris Bonsell Exec Lead: Chris Bonsell</p> <p>Strategy Outcomes 3,5; Board Outcome 2</p>	<p>Latest Update:</p> <ul style="list-style-type: none">• EiP group meeting held on 12 March 2025.• Minor edits made to Guidelines Review Document and clarity on which organisation is responsible for certain documents - an update on all guidelines was shared with the LPCN Group on 25 September 2024.• Liver & Renal Guidelines update - SMOM added v8 of the Yorkshire Symptom Management guide. Next review due Sept 2027. <p>Document updates, current:</p> <ul style="list-style-type: none">• Using Morphine and Other Opioid Painkillers to Treat Moderate to Severe Pain in Palliative Care Patients - to sign off via Ian Hirst (MEDs III. LTHT)	<p>Next Steps:</p> <p>Next EiP meeting is 11 June 2025</p> <p>LPCN Guidelines coming up for review end 2024/25 are:</p> <ul style="list-style-type: none">• Nov 24 - Opioids for Breathlessness in Advanced Disease - Ash Birtles leading review and has circulated document to the LPCN Respiratory Group for comments - aiming to finalise mid to late April.• April 25 - Guidance on Prescribing and Administering Drugs for Syringe Drivers in the Last Days of Life in the Community, being reviewed with Sarah McDermott and Lisa Nicholson. <p>Other documents:</p> <ul style="list-style-type: none">• Yorkshire Symptom Mgmt. Guidelines v8 – linked to in LPCN Community liver and renal guidelines and hosted on LPCN website; https://www.leedspalliativecare.org.uk/professionals/medicines-management/• Hydration guidelines - tbc from Sarah McDermott; will forward to CB once comments received.• Medicines Optimisation Guidance for Adult Patients with a Limited Prognosis - tbc	on track
<p>4B Anticipatory Medicines To provide consistent advice and access to Network member organisations on the prescribing and use of anticipatory medicines</p> <p>Objectives:</p> <ol style="list-style-type: none">1. Audit of S/C medication administered in last days of life2. Present Results to Anticipatory Meds Group3. Discuss issues identified at National Anticipatory Study Days4. Review Anticipatory Syringe Driver GuidanceIdentify next Steps5. Unify anticipatory prescribing across the city <p>Project Leads: Moira Cookson, Karen Neoh Exec Lead: Chris Bonsell</p> <p>Strategy Outcomes 4,5; Board Outcome 3</p>	<p>Latest Update:</p> <ul style="list-style-type: none">• Task & Finish Group to review the LCH Last Days of Life Symptom Management Guidance is up and running with meetings held with key stakeholders on 21 January and 25 February. Further meeting planned to take place in March before presenting findings and plan to the LPCN Exec meeting on the 9th April 25.• Restarted the Anticipatory Medicines Task & Finish Group on 2 October to take forward the findings and recommendations of the anticipatory medicines audit. Good representation from all partners at the initial meeting and action plan developed.	<p>Next Steps:</p> <ul style="list-style-type: none">• Included in April's LPCN Exec Team meeting agenda.	on track

5 Equality Diversity and Inclusion (EDI) Objectives 1. Establish oversight LPCN EDI Group 2. Provide oversight, co-ordination and support to EoL EDI agenda and projects Project Lead: Temba Ndirigu Exec Lead: Heather McLelland Strategy Outcome 2; Board Outcome 1	Latest Update <ul style="list-style-type: none">Last meeting held on 21 January 2025. Sarah Mitchell and her team joined the meeting to provide an overview of the Leeds Deepend Research Alliance (DERA) and other equity projects.Report shared on NHS Equality Delivery System (Domain1) for Leeds and service review of palliative and end of life care. .	Next Steps: <ul style="list-style-type: none">The Group agreed to set up a sub-group to work on shaping the new approach to gathering feedback from families and carers on death and dying in Leeds. This group will focus on the experiences of specific populations where outcomes are currently less favourable. The first meeting is currently planned to take place on 11 March after the publication of the West Yorkshire Health Needs Assessment. See 5D below.Next EDI meeting planned to take place on 22 April 2025.	
5A EDI - Learning Disability Resources Objectives: 1. Review existing ACP documentation and agree what is required in Easy Read Format 2. Document identified resources 3. Prioritise for Easy Read and develop those where gaps agreed Project Lead: Sarah McDermott Exec Lead: Heather McLelland	Latest Update: LPCN Exec Team signed off the following easy read leaflets in December 24. These are now live on the LPCN website with links through to other partner organisations. 1) Mental Capacity Act & Consent 2) When Someone Dies 3) Care and Support in the last days of life 4) Fast Track Funding for End of Life Care 5) What does its cost - information about palliative care funding. Easy-Read page on the LPCN website now live	Next Steps: <ul style="list-style-type: none">The LPCN Easy Read webpage has yet to officially launch. Links to LTHT easy read documents will also be added.An easy read leaflet on Advanced Care Planning is currently being finalised and further documents will be added over time.	on track
5B EDI - Review and agree training related to EOL and EDI Objectives: 1. Establish T&F Group 2. Discuss and share known existing training for EDI 3. Agree actions required Project Lead: Leigh Taylor Exec Lead: Heather McLelland	Latest Update <ul style="list-style-type: none">Business Case for No Barriers Here training circulated to the EDI Group for review ahead of Exec approval in March.Expressions of interest sought for the Cultural Competency training via members of the LPCN Education Group. LT will collate and share with Em Campbell once numbers confirmed.Cultural Competency - EM Campbell has provided an overview of the course - topics covered, learning outcomes to help partners to engage potential attendees.	Next Steps: <ul style="list-style-type: none">Exec Team to review Business Case for No Barriers Here training.	on track
5C EDI - Homelessness (Inclusion Service) Widening access to palliative and end of life care for homeless and vulnerably housed people in Leeds. Objectives: 1. Establish project steering group. 2. Develop project plan. 3. Develop Job descriptions. 4. Recruit project Lead and project worker 5. Set up regular GSM 6. Develop educational sessions/teachings. 7. Develop a hand held easy read information tool. 8. Review existing system to enable identification of homeless people with palliative care needs. Project Lead: Nicky Hibbert Exec Lead: Heather McLelland	Latest Update: <ul style="list-style-type: none">Funding: Leeds ICB have allocated part funding for 1 year starting April 2025.HMc shared evidence of the impact for the Inclusion service, looking at 16 patients who died in the service, and their use of other services before and after contact with the Inclusion service. This evidences a positive return on investment and HMc has shared the insights with Lindsay McFarlane.Funding: WY ICB have allocated funding for 1 year starting April 2024.	Next Steps: <ul style="list-style-type: none">Working on data outcomes with the WY ICBDecision to be made around peer navigator postStart to evaluate education element of the service	on track
5D PEOLC- Experience of EDI communities To gain feedback on experience of EOLC by carers of recently deceased patients and thgeir communities Objectives: 1. Work with partners on design, promotion and analysis Project Lead: TBC Exec Lead: Gill Pottinger Strategy Outcomes 3,6; Board Outcome 2	Latest Update The first meeting of the PEOLC- Experience of EDI communities sub-group took place on 11 March 2025 . Three populations identified to focus on: - people with learning disabilities - people living in the most economically deprived communities in Leeds -people from BME communities - particular focus on black/black carribean communitess <ul style="list-style-type: none">LPCN Exec Team have agreed that the new approach to feedback should be to address gaps in feedback (EDI) rather than repeating a full bereaved carers survey again.	Next Steps: <ul style="list-style-type: none">- gather existing information and data (local/regional/national) for each of the three populations- identify any gaps in exisiting data- identify how gaps in information could be filled	on track

<p>6 PEOLC Information (including LPCN website) To improve useful information available to the public</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none">1. Agree purpose and likely content for this work2. Develop content3. Build page and information leaflets4. Promote website <p><u>Project Leads:</u> Emma Marshall <u>Exec Lead:</u> Vicky Hogg</p> <p>Strategy Outcome 6; Board Outcome 4</p>	<p>Latest Update:</p> <ul style="list-style-type: none">• LPCN held a joint workshop with the Leeds Directory website team on 25 March . The purpose of the workshop was to improve the public information offer on the Leeds Directory website by:<ol style="list-style-type: none">1. Creating an EoL/Palliative Care 'landing page' on the Leeds Directory to help people navigate to the information that they need.2. Identifying where Leeds Directory should link across to LPCN website pages.3. Maintaining a regularly updated directory of bereavement services in Leeds (particularly needed following the closure of Leeds Bereavement Forum).• On-going review of LPCN website content to identify areas to streamline and improve.	<p>Next Steps:</p> <ul style="list-style-type: none">• Leeds Directory to develop 'wireframe' for new webpages <p>Follow up workshop to test wireframe end May/June</p> <p>Get clinical input into removal of some materials from LPCN ewebsite</p>	<p>on track</p>
<p>7 Transfer of Care - Hospital to Hospice To identify and work towards eliminating delays in the transfer of care, from hospital to hospice, of patients receiving palliative and end of life care.</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none">1. Monitoring TOC data to inform new work streams2. Optimising transfer process in conjunction with ambulance group3. Proactively identify cost / time saving opportunities and implement4. Regular review of organisational identified themes / issues to identify new workstream / task and finish projects5. Adapt to new / unpredicted challenges to patient flow – horizon scanning and acting on information from other LPCN groups6. Trusted Assessor Model – (on hold)- scope and consider Leeds model to facilitate transfers to hospices OOH <p><u>Project Lead:</u> Lesley Charman <u>Exec Lead:</u> Lesley Charman</p> <p>Strategy Outcomes 3,4; Board Outcome 3</p>	<p>Latest Update:</p> <ul style="list-style-type: none">• ToC Hospital to Hospice meeting held on 4 February. Palliative Care Ambulance sub-group meeting held on 24.2.25 to identify and take forward actions to manage pressure and increase capacity (see 7a below).• Clarified that admission criteria to hospice would remain at a prognosis of 2 weeks to ensure capacity to admit those patients most in need in a timely manner.• Regional hospice capacity impacted by funding pressures; The Kirkwood has reduced bed and community service offer.• Agreed to share the ToC form with Harrogate.	<p>Next Steps</p> <ul style="list-style-type: none">• Accept and discuss outcomes of Palliative Care Ambulance Sub Group.• Review and update terms of reference for the ToC Hospital to Hospice Group to ensure reflects current practice and attendance.	<p>on track</p>
<p>7A Leeds Palliative Care Ambulance To provide support to the Operational Group and deliver service improvements identified</p> <p><u>Objectives:</u></p> <ol style="list-style-type: none">1. Continue to deliver relevant training for the service2. Monitor the Activity Reports each quarter3. Add service information to YAS website4. Develop and distribute service leaflet5. Determine how best to gain user feedback6. Ensure new ambulance is operational7. Agree service improvement plan for 24/25 <p>(Contracting and Commissioning is with WY ICB - Lisa Bentley)</p> <p><u>Project Lead:</u> Gareth Sharkey <u>Exec Lead:</u> Lesley Charman</p> <p>Strategy Outcome 3; Board Outcome 2</p>	<p>Latest Update</p> <p>Following 3 week trial of operational changes review meeting held on 18.3.25. Positive feedback - smoother process with no patients delayed in transfer to hospice. Improvement in patient experience.</p> <p>Ongoing plan agreed:</p> <p>2 embargoed slots for hospice admission. (Mon- Fri 10:30 and 11:30, released at 9:45 back to YAS)</p> <p>Continue pre-booking timescale of 48 hours in advance</p> <p>Check in with LTHT Discharge teams re any impact on discharge planning</p> <p>LCH looking at patient bed to bed transfer triage tool</p>	<p>Next Steps</p> <ul style="list-style-type: none">• Next Palliative Care Ambulance task and Finish Group meeting in 8 weeks - May 2025 to assess impact of changes to service offer.• Potential to Update and circulate ToR / SOP in conjunction with YAS following review of changes to Palliative care ambulance service offer (may sit in Transfer of care Group.	<p>on track</p>
<p>8 Dying Matters Partnership A citywide programme of initiatives and activities to enable people in Leeds to:</p> <ul style="list-style-type: none">• Feel more comfortable about death and dying• Discuss their end of life wishes with family members and/or health and social care professionals• Plan for their death including writing their will, registering as an organ donor and communicating their funeral wishes. <p><u>Objectives:</u></p> <ol style="list-style-type: none">1. Stakeholder and community Engagement2. Building Capacity3. Communications and Marketing4. Supporting communities dealing with grief and bereavement <p>The work is coordinated by the Leeds Dying Matters Partnership</p> <p>Project Lead: Robina Ahmed Exec Lead: Sarah McDermott</p> <p>Strategy Outcomes 7; Board Outcome 4</p>	<p>Latest update</p> <ul style="list-style-type: none">• Dying Matters Partnership will be co-ordinating/publicising Dying matters Awareness week 2025 (May 5th-11th) but without the funding they previously had.	<p>Next steps</p> <ul style="list-style-type: none">• Partner organisations to consider their input to Dying Matters Week when the request from the Dying Matters Partnership goes out	<p>on track</p>

9 Whole City Linked Data Develop monitoring and insight of city wide P&EoLC through enhanced use of Leeds Data Model Objectives: 1. LTHT ReSPECT data incorporated into routine Planning Ahead reports 2. Initial inequalities analysis of combined GSF/EPaCCS/ReSPECT 3. Secured EOLC Board support Dec 23 for focus on ACP data and AUPC access to help analysis Project Lead: Adam Hurlow Exec Lead: Adam Hurlow Strategy Outcome: population needs	Latest Update March 25 - Status changed to Amber due to resource constraints. 1) Agreement to proceed with honorary contract to enable Matthew Allsop (UoL, AUPC) to access LDM. 2) Precedent for join QI? Research access established.	1) Continue to monitor overall ACP uptake via Planning Ahead report. 2) ICB team BI to progress reporting against EoLC Board paper. 3) Secure MA LDM access to bolster capacity.	
10A Education - Communication Skills Project To refresh the Leeds Communication Skills Strategy to provide a clear model and standards of communication skills training for all health and social care professionals in relation to PEOLC. Project Lead: Trish Stockton Exec Lead: Leigh Taylor (covering) Strategy Outcome 5; Board Outcome 3	Latest Update: <ul style="list-style-type: none">Current Communication strategy due for renewalCurrent communication skills training provision throughout the city/ nationally scoped.	Next Steps: <ul style="list-style-type: none">Dying Develop a report detailing current provision and recommendations for the future.	on track
10B Education - Planning Ahead Training To deliver training to all partners who will use the Planning Ahead Template across Leeds Objectives: 1. Plan ongoing delivery of training 2. Identify facilitators 3. Deliver training 4. Evaluate training Project Lead: Leigh Taylor Exec Lead: Leigh Taylor (covering) Strategy Outcome 5; Board Outcome 3	Latest Update: <ul style="list-style-type: none">Business case accepted by LPCN Exec Team on Communication Skills training for PCN's including frailty teams - St Gemma's to deliver.Yearly schedule of 3 to 4 training sessions completed since 22/23/24.2024 sessions all face to face complete.	Next Steps: <ul style="list-style-type: none">2024 report to completeSessions confirmed for 2025 and Facilitators booked. Flyer with new dates circulated.Meeting with facilitators to be planned to update training material.- on hold.Next Training date is 7 May 2025.	on track
10C Education - Tele-education (including ECHO) To continue to deliver and develop the use of ECHO / tele-education in Leeds Objectives: 1. Continue to deliver established programmes in response to workforce development need 2. evaluate and amend accordingly to maintain high standard of education 3. develop feedback reports Project Lead: Leigh Taylor Exec Lead: Leigh Taylor (covering) Strategy Outcome 5; Board Outcome 3	Latest Update: <ul style="list-style-type: none">Jane Chatterjee and Jason Ward move from core team to support as subject experts as required.AHP Report completed; to be circulated to the LPCN Exec Team.Training dates for 2025 confirmed.	Next Steps: <ul style="list-style-type: none">AHP 2025 course at capacity - Waiting listAHP course programme running from 25 February 2025 to 16 September 2025.Next session April	on track
10D Education - Care Home Education Report To provide information on current education provision in care homes, and make recommendations for future development of education. Objectives: 1. Establish Care Home Education 'Core LPCN Projects' group 2. Agree TOR 3. Scope out current Education offer and agree training gaps 4. Agree Actions required to meet education need identified Project Lead: Trish Stockton Exec Lead: Leigh Taylor (covering) Strategy Outcome 5; Board Outcome 3	Latest Update: <ul style="list-style-type: none">Connect with current care home networks - Report presented, and care home facilitators presented role at registered providers quality and information forum; Group given contact info to send through on future PEOL education provision.Report complete, circulated.Stakeholder workshop held in November to discuss next steps.	Next Steps: <ul style="list-style-type: none">Incorporate webpage of resources on LPCN website for care homes.Developing / linking with reward/ recognition of skills and knowlege learnt.Sub group to form once core capabilities published to adapt and integrate city wide into care homes.	on track
10E Education - Review Advance Care Planning training in Leeds Objectives: 1. Map out city wide ACP education provision. 2. Scope current resources used 3. promote consistent and standardised training throughout the city Project Lead: Leigh Taylor Exec Lead: Leigh Taylor (covering) Strategy Outcome 5; Board Outcome 3	Latest Update: <ul style="list-style-type: none">Report complete on current ACP education, resources and any gaps within the city. Actions linked with report recommendations.Focus section in LPCN Education Group for updates/ feedback on ACP.All organisations agreed to consider using pre/post confidence ratings post in training sessions.Scope current undergraduate training = limited engagement no standardised model used.Contact key people throughout different organisations to gain insight into current education provision and resources used.	Next Steps: <ul style="list-style-type: none">Develop and use a Leeds specific diagram as quick reference to ACP training content.Review resources available on website. Secure link to be developed to include a resource bank for training material for Facilitators.	on track

10F Education - Support Homelessness Citywide Training Objectives: 1. Schedule 5 dates for the programme to deliver training to those organisations that work with homeless people. 2. Work on the actions of meeting in order to ensure training is delivered. Project Lead: Nicky Hibbert Exec Lead: Leigh Taylor (covering) Strategy Outcome 5; Board Outcome 3	Latest Update: • Planning session booked in June 2025 to review evaluations and look at next steps. Develop a report.	Next Steps:	on track
10G Education - LTHT CSW Clinical Educator project To provide EOLC training to 2000 CSW in LTHT and plan for how future refresher training could be sustainably delivered. Objectives: 1. Appoint Clinical Educator 2. Design the training programme 3. Determine how best to deliver training to targeted staff group 4. Deliver training 5. Monitor and report uptake 6. Evaluate Effectiveness 7. Determine future package and delivery model 8. Liaise and share with system wide partners as appropriate Project Lead: Claire Iwaniszak Exec Lead: Leigh Taylor (covering) Strategy Outcome 5; Board Outcome 3	Latest Update: Project has completed and Claire Iwaniszak's secondment ended in January. Project end report produced. Meeting with organisational learning on 7th November to discuss development of e-learning module. Oncology CSW and RN ward champions forum took place on 26th November to promote SUPPORT champion role as part of sustainability. Rolling programme for clinical Support Workers (CSW) Band 2 & 3 palliative and end of life care priority training continues with good attendance from all clinical service units (CSUs). An additional 52 CSWs have been trained on their palliative and end of life care priority training in October, bringing the total to date to 1012 (62%). Monthly training compliance figures sent to all the relevant CSUs to encourage attendance at training.	Next Steps: Present the Project Evaluation Report to the LPCN Education Group in March and LPCN Exec Team in May.	on track